

**OFFICIAL MINUTES**  
**RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING**  
1031 Mason Ave. Daytona Beach, FL 32117  
3:00 PM, Tuesday, February 4, 2025

Board Members Present

Ms. Ashley Kelly, Chairman  
Mr. Sam Smith  
Ms. Nichol Sparger  
Ms. Cathy Egley

Board Members Absent

I. CALL TO ORDER

Ms. Ashley Kelly called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

A. The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

- A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.
- B. Approval of February 4, 2025, RMA HS Board Meeting Minutes.
- C. Approval of Richard Milburn Academy's Accountability Report 2024.
- D. Updated Approval of Out of Field Teachers for Survey 3 24/25 SY.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

There were none.

VI. REPORTS TO THE BOARD

- A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deltona report and gave an update on student performance and graduation information for the end of the 2024/2025 SY.
- B. Facility updates – There were no major RMA issues or repairs at either campus.
- C. Financial Reports – the following financial information and documents were reviewed with the Board.
  - 1. November 2024 and December 2024 RMA HS Financials

VII. BOARD ACTION ITEMS

- 1. The motion was made to approve the February 4, 2025, RMA HS Board Meeting Minutes.
- 2. The motion was made to approve the Richard Milburn Academy's Accountability Report for 2024.
- 3. The motion was made to approve the Updated Out of Field Teachers for Survey 3 24/25 SY.


VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISCUSSION OR ANNOUNCEMENT

IX. ANNOUNCEMENTS/ NEXT MEETING

Ms. Ashley Kelly announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, April 1, 2025, at the RMA Daytona Campus.

X. ADJOURNMENT

Ms. Ashley Kelly adjourned the meeting at 4:00 PM.



Mr. Sam Smith, President of the Board

2/4/2025

Date