

OFFICIAL MINUTES

RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

3:00 PM, Tuesday, February 6, 2024

1031 Mason Ave.

Daytona Beach, FL 32117

Board Members Present

Mr. Edson Graham, Chairman

Mr. Sam Smith

Ms. Cathy Egley

Ms. Ashley Kelly

Ms. Nichol Sprague (Ward)

Board Members Absent

I. CALL TO ORDER

Ms. Ashley Kelly and Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Ms. Ashley Kelly and Mr. Edson Graham asked that the record show all current board members present.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

A. The motion was made to approve the Consent Agenda Items. The motion was seconded, and the following items were unanimously approved by the Board.

B. Approval of December 5, 2023, RMA HS Board Meeting Minutes.

C. The motion was made to approve the Out of Field Letters/ESOL for Daytona and Deltona for Survey 3.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

None

VI. REPORTS TO THE BOARD

A. Principal Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility

upkeep at both campuses. Mr. Sands presented the Daytona and the Deland report and gave an update on student performance that will occur during the first semester of the school year.

- B. Facility updates – There were no major RMA issues or repairs at either campus
- C. Financial Reports – Art Sands reviewed the following financial information and documents with the Board.
 - 1. November 2023 and December 2023 RMA HS Financials
- D. Student Recruitment Update – FTE – Survey 3 - January 26, 2024, through February 9, 2024.

VII. BOARD ACTION ITEMS

None

VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

IX. ANNOUNCEMENTS/ NEXT MEETING

Ms. Ashley Kelly and Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, April 9, 2024, at the RMA Daytona Campus.

X. ADJOURNMENT

Ms. Ashley Kelly and Mr. Graham adjourned the meeting at 4:00 PM.


Mr. Sam Smith, President of the Board


Date