

## Richard Milburn Academy

December 4, 2023

Dear Parents/Guardians:

Richard Milburn Academy High School, Daytona Beach and Deltona, FL strives to provide a thorough education for all our students. We staff our programs with teachers uniquely qualified to work in a non-traditional educational environment, providing academic and life skills instruction toward student needs. All of our teachers must have a 4-year college degree, and are either certified or working progressively toward certification with the State of Florida. Each teacher has a professional development plan with a timeline for completion toward Florida Certification. The majority of the instructors teach courses in their area of certification. Because of our small school, some instructors teach some courses out of their field.

In compliance with Florida Statute 1012.42, this letter is to notify you that your child is being served by the following teachers that may not be currently certified in the area that your child is being taught. Please be assured that all of our teachers meet the State of Florida's teacher certification requirements and by accepting this out-of-field assignment, has agree to complete certain minimum, yearly requirements to work toward certification. The teachers providing instruction out of field do so based on broad experience and expertise in the content area. The table below lists the current RMA teachers at our school with their respective certification status. Teachers are considered out of field if they are not certified by the State of Florida in the subject they teach, even if the subject is, in fact the subject area earned in their college degree.

Name	Subject Teaching	Out of Field for Curriculum	Out of Field for ESOL	Subject Qualified to Teach
• Karen Ruberti	• Intensive Reading	• N/A	• Yes	• Reading; ESE
• Havana Hall	• All Core and Elective Courses	• All Core and Electives Courses except for English 9-12	• Yes	• English 9-12
• Dawn Ciccarello	• All Core and Elective Courses	• All Core and Electives Courses except for English 9-12	• Yes	• Biology, General Science, Gifted, Mathematics, Middle Grades, Administration/Supervision
• Pamela Baker	• Speech, US Research, Business Ownership	• Speech, US Research	• Yes	• Business Education
• Tanya Zapater	• All Core and Elective Courses	• All Core and Electives Courses except for US His, Econ, Us Gov, World His	• Yers	• US His, Econ, Us Gov, World His
• Alexander Garzon Barragan	• Math College Liberal Arts, Geometry	• Math College Liberal Arts, Geometry	• Yes	• EXPIRED CERTIFICATE

<ul style="list-style-type: none"><li>Christina Russell</li><li>Phillip King</li></ul>	<ul style="list-style-type: none"><li>English 1,2,3,4</li><li>All Core and Electives Courses</li></ul>	<ul style="list-style-type: none"><li>N/A</li><li>All Core and Electives Courses</li></ul>	<ul style="list-style-type: none"><li>Yes</li><li>Yes</li></ul>	<ul style="list-style-type: none"><li>English 9-12</li><li>Business</li></ul>
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Again, we want to stress to you that your child’s teachers have met the requirements as a “qualified instructor” as defined in State Board of Education Rule 6A-1.0503. If you have any questions regarding this matter, please do not hesitate to contact us. We look forward to continued success for your student at Richard Milburn Academy.

Respectfully Yours,



Art Sands, School Principal