

## OFFICIAL MINUTES

### RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

1031 Mason Ave. Daytona Beach, FL 32117

3:00 PM, Tuesday, September 26, 2023

Special Meeting

#### Board Members Present

Mr. Edson Graham, Chairman

Mr. Sam Smith

Ms. Nichol Ward

Ms. Cathy Egley

#### Board Members Absent

Ms. Ashley Kelly

#### I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

#### II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

#### III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

#### IV. APPROVAL OF CONSENT AGENDA ITEMS

- A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.
- B. The motion was made to approve the TSIA/Staff Increases. The motion was seconded and the following items were unanimously approved by the Board.
- C. The motion was made to approve the Administrative Agreement Approval with Milburn Academy Management LLC. The motion was seconded and the following items were unanimously approved by the Board.
- D. The motion was made to approve the Out of Field Teachers/ESOL Out of Field Teachers. The motion was seconded and the following items were unanimously approved by the Board.
- E. The motion was made to approve the Teacher Lead Allowance. The motion was seconded and the following items were unanimously approved by the Board.

- F. The motion was made to approve the Final Audit 2022/2023 School Year. The motion was seconded and the following items were unanimously approved by the Board.
- G. The motion was made to approve the New HR Company – Emplova. The motion was seconded and the following items were unanimously approved by the Board.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

VI. BOARD ACTION ITEMS

- A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.
- B. The motion was made to approve the TSIA/Staff Increases. The motion was seconded and the following items were unanimously approved by the Board.
- C. The motion was made to approve the Administrative Agreement Approval with Milburn Academy Management LLC. The motion was seconded and the following items were unanimously approved by the Board.
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- G. The motion was made to approve the New HR Company – Emplova. The motion was seconded and the following items were unanimously approved by the Board.

VII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISCUSSION OR ANNOUNCEMENT

VIII. ANNOUNCEMENTS/ NEXT MEETING

Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, October 3, 2023 at the RMA Daytona Campus.

IX. ADJOURNMENT

Mr. Graham adjourned the meeting at 4:00 PM.



Mr. Sam Smith, President of the Board

9/26/23  
Date