

OFFICIAL MINUTES

RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

1031 Mason Ave. Daytona Beach, FL 32117

3:00 PM, Tuesday, June 6, 2023

Board Members Present

Mr. Edson Graham, Chairman

Mr. Sam Smith

Ms. Nichol Ward

Ms. Cathy Egley

Board Members Absent

Ms. Ashley Kelly

I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

A. The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.

B. Approval of April 4, 2023 RMA HS Board Meeting Minutes.

C. Approval of the Budget for 2023-2024 SY

D. Approval of the Discussion of Administrative Agreement for 2023/2024 SY

E. Approval of the Restroom Renovations for RMA Daytona beginning Summer 2023

V. ITEMS REMOVED FROM THE CONSENT AGENDA

There were none.

VI. REPORTS TO THE BOARD

- A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deltona report and gave an update on student performance and graduation information for the end of the 2022/2023 SY.
- B. Facility updates – There were no major RMA issues or repairs at either campus.
- C. Financial Reports – the following financial information and documents were reviewed with the Board.
 - 1. March, April and May 2023 RMA HS Financials
 - 2. Adjusted RMA Budget for 2022/2023
 - 3. RMA HS FY 2023 Budget

VII. BOARD ACTION ITEMS

- 1. Approval of Budget for 2023-2024 SY
- 2. Approval of April 4, 2023 RMA HS Board Meeting Minutes.
- 3. Approval of the Budget for 2023-2024 SY
- 4. Approval of the Discussion of Administrative Agreement for 2023/2024 SY
- 5. Approval of the Restroom Renovations for RMA Daytona beginning Summer 2023

VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISCUSSION OR ANNOUNCEMENT

IX. ANNOUNCEMENTS/ NEXT MEETING

Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, August 1, 2023 at the RMA Daytona Campus.

X. ADJOURNMENT

Mr. Graham adjourned the meeting at 4:00 PM.


Mr. Sam Smith, President of the Board


Date