

## OFFICIAL MINUTES

### RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

1031 Mason Ave. Daytona Beach, FL 32117

3:00 P.M., Tuesday, August 1, 2023

#### Board Members Present

Mr. Edson Graham, Chairman

Mr. Sam Smith

Ms. Ashley Kelly

Ms. Cathy Egley

#### Board Members Absent

Ms. Nichol Ward

#### I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

#### II. ACCEPTANCE OF THE AGENDA AND CONSENT

A. The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

#### III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

#### IV. APPROVAL OF CONSENT AGENDA ITEMS

A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.

B. Approval of June 6, 2023 RMA HS Board Meeting Minutes

C. Approval of the Audit Update

D. Approval of the DRAFT School Improvement Plan for 2023-2024 SY

E. Approval of the Out of Field Teachers and ESOL for Survey 2 2023-2024 SY

F. Approval of Contracts, Agreements and Policies (Documents will be available for review at the Board Meeting).

- Achieve3000 – Learning Software at Daytona Beach and Deltona Campus
- Centegix – Crisis Alert Software at Daytona Beach and Deltona Campus
- City of Daytona Beach – Police Security at Daytona Beach Campus

- Imagine Learning/Edgenuity – Learning Software at Daytona Beach and Deltona Campuses
- Study.com – Learning Software at Daytona Beach and Deltona Campuses
- Paint and Clean Services LLC – Cleaning Services at Daytona Beach Campus and Deltona Campus
- Orange Tree Staffing – Speech Services for Daytona Beach and Deltona Students
- Johnson Controls Security Solutions – Fire Alarm System for Deltona Campus
- DNS Filter – Education Software for Daytona and Deltona Campuses
- Massy Preventech Commercial Services – Pest Control for Daytona and Deltona Campuses
- Sunshine State Security – Security Alarm for Daytona Campus
- ADT – Fire Alarm for Daytona Campus
- Volusia County Schools – School Way Café for Daytona Beach and Deltona Campus (ALL BREAKFAST AND LUNCH MEALS ARE FREE IN VOLUSIA COUNT7 FOR 2022-2023 SY)
- Volusia County Schools – School Guardian for Daytona and Deltona Campus
- Stanley Steamer – Deltona Carpet Cleaning
- Read 180 Universal/Houghton Mifflin Harcourt – Learning Software at Daytona Beach and Deltona Campuses
- Sunflower Staffing Solutions – Nursing and Mental Health
- Volusia County Sheriff's Department Contract for Deltona
- Castillo & Associates Professional Development for 23/24 SY

V. ITEMS REMOVED FROM THE CONSENT AGENDA

There were none.

VI. REPORTS TO THE BOARD

- A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deltona report and gave an update on student performance.
- B. Facility updates – There were no major RMA issues or repairs at either campus.
- C. Financial Reports – the following financial information and documents were reviewed with the Board.
  - 1. June 2023 RMA HS Financials
  - 2. RMA HS FY 2023 Budget



## VII. BOARD ACTION ITEMS

1. Approval of the Audit Update
2. Approval of the DRAFT School Improvement Plan for 2023-2024 SY
3. Approval of the Out of Field Teachers and ESOL for Survey 2 2023-2024 SY
4. Approval of Contracts, Agreements and Policies (Documents will be available for review at the Board Meeting).
  - Achieve3000 – Learning Software at Daytona Beach and Deltona Campus
  - Centegix – Crisis Alert Software at Daytona Beach and Deltona Campus
  - City of Daytona Beach – Police Security at Daytona Beach Campus
  - Imagine Learning/Edgenuity – Learning Software at Daytona Beach and Deltona Campuses
  - Study.com – Learning Software at Daytona Beach and Deltona Campuses
  - Paint and Clean Services LLC – Cleaning Services at Daytona Beach Campus and Deltona Campus
  - Orange Tree Staffing – Speech Services for Daytona Beach and Deltona Students
  - Johnson Controls Security Solutions – Fire Alarm System for Deltona Campus
  - DNS Filter – Education Software for Daytona and Deltona Campuses
  - Massy Preventech Commercial Services – Pest Control for Daytona and Deltona Campuses
  - Sunshine State Security – Security Alarm for Daytona Campus
  - ADT – Fire Alarm for Daytona Campus
  - Volusia County Schools – School Way Café for Daytona Beach and Deltona Campus (ALL BREAKFAST AND LUNCH MEALS ARE FREE IN VOLUSIA COUNT7 FOR 2022-2023 SY)
  - Volusia County Schools – School Guardian for Daytona and Deltona Campus
  - Stanley Steamer – Deltona Carpet Cleaning
  - Read 180 Universal/Houghton Mifflin Harcourt – Learning Software at Daytona Beach and Deltona Campuses
  - Sunflower Staffing Solutions – Nursing and Mental Health
  - Volusia County Sheriff's Department Contract for Deltona
  - Castillo & Associates Professional Development for 23/24 SY

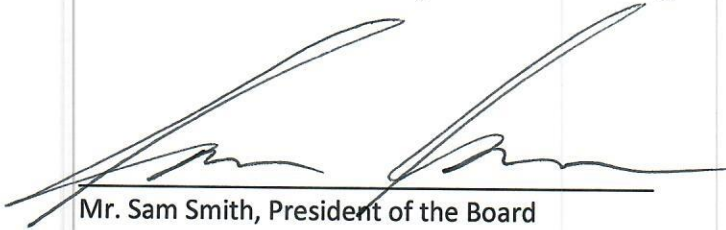
### 1. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

2. ANNOUNCEMENTS/ NEXT MEETING

Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, October 3, 2023 at the RMA Daytona Campus.

3. ADJOURNMENT

Mr. Graham adjourned the meeting at 4:00 PM.



Mr. Sam Smith, President of the Board

8-1-23  
Date