

MINUTES

RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

1031 Mason Ave. Daytona Beach, FL 32117

3:00 PM, Tuesday, December 1, 2020 - TELECONFERENCE

Board Members Present

Mr. Edson Graham, Chairman

Mr. Sam Smith

Ms. Cathy Egley

Ms. Ashley Kelly

Ms. Nichol Ward

Board Members Absent

I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.

B. Approval of December 1, 2020 RMA HS Board Meeting Minutes.

C. Approval of the 2019/2020 SY Audit.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

VI. REPORTS TO THE BOARD

A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deltona report and gave an update on student performance that will occur during the first

semester as well as throughout the school year. FTE will begin January 29, 2021 and will continued through February 12, 2021.

- B. Facility updates – There were no major RMA issues or repairs at either campus.
- C. Financial Reports – Art Sands reviewed the following financial information and documents with the Board.
 - 1. November 2020 and December 2020 RMA HS Financials
 - 2. RMA HS Budget Update

VII. BOARD ACTION ITEMS

- A. The Board moved, seconded, and unanimously approved the Employee Handbook 2020/2021 SY
- B. The Board moved, seconded, and unanimously approved the VSET/VAM Performance Evaluation 2020/2021 SY which included Richard Milburn Academy's Best and Brightest teacher recipients
- C. 403b Retirement Plan

VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

IX. ANNOUNCEMENTS/ NEXT MEETING

Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, February 2, 2021 at the RMA Deltona Campus.

X. ADJOURNMENT

Mr. Graham adjourned the meeting at 4:00 PM.



Mr. Sam Smith, President of the Board

2-2-21
Date