

MINUTES

RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

1031 Mason Ave. Daytona Beach, FL 32117

1:30 PM, Tuesday, August 4, 2020 TELECONFERENCE

Board Members Present

Mr. Edson Graham, Chairman
Mr. Sam Smith
Ms. Ashley Kelly
Ms. Nichol Ward

Board Members Absent

Ms. Cathy Egley

I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present except for Ms. Cathy Egley.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.

B. Approval of June 2, 2020 and July 21, 2020 RMA HS Board Meeting Minutes.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

VI. REPORTS TO THE BOARD

A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deltona report and gave an update on student performance that will occur during the first semester of the school year.

B. Facility updates – There were no major RMA issues or repairs at either campus.

- C. Financial Reports – Mr. Smith reviewed the following financial information and documents with the Board.
 - 1. May and June 2020 RMA HS Financials
 - 2. RMA HS FY 2020-2021 Financials Update
- D. Student Recruitment Update – Mr. Smith and Mr. Sands
 - 1. Mr. Sands and Mr. Smith will continue recruiting throughout the school year by visiting schools, meeting with high school counselors and principals, passing out brochures and business cards.

VII. BOARD ACTION ITEMS

- A. The Board moved, seconded, and unanimously approved the 2020/2021 RMA Safety and Security Threat Assessment Procedure and Manual
- B. The Board moved, seconded, and unanimously approved the 2020/2021 Salary Schedules
- C. The Board moved, seconded, and unanimously approved the 2020/2021 Discretionary Match for Retirement
- D. The Board moved, seconded, and unanimously approved the 2020/2021 Educator Misconduct
- E. The Board moved, seconded, and unanimously approved the 2020/2021 SIP and PFEP
- F. The Board moved, seconded, and unanimously approved the Contracts and Agreements for 2020/2021 SY which included:
 - City of Daytona Beach – Police Security at Daytona Beach Campuses
 - Achieve3000 – Learning Software at Daytona Beach and Deltona Campuses
 - Edgenuity – Learning Software at Daytona Beach and Deltona Campuses
 - Study.com – Learning Software at Daytona Beach and Deltona Campuses
 - The Green Team – Cleaning Services at Daytona Beach and Deltona Campuses
 - Easter Seals of Volusia and Flagler Counties – Speech Services for Daytona Beach and Deltona Students
 - Volusia County Schools – Transportation for Daytona Beach and Deltona Campuses
 - Johnson Controls Security Solutions – Fire Alarm System for Deltona Campus
 - DNS Filter – Education Software for Daytona and Deltona Campuses
 - Massy Preventech Commercial Services – Pest Control for Daytona and Deltona Campuses
 - Sunshine State Security – Security Alarm for Daytona Campus
 - ADT – Fire Alarm for Daytona Campus
 - Marianne Vanarsdall – Schedule Input, Master Schedule, FTE for Daytona and Deltona Campuses
 - Volusia County Schools – School Way Café for Daytona Beach and Deltona Campus

- All Pro Carpet Cleaners – Deltona Carpet Cleaning
- Read 180 Universal/Houghton Mifflin Harcourt – Learning Software at Daytona Beach and Deltona Campuses
- Rugina Castillo – Professional Development

G. The Board moved, seconded, and unanimously approved the RMA HS FY 2020/2021 Budget


VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

IX. ANNOUNCEMENTS/ NEXT MEETING

Mr. Smith announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, October 15, 2019 at the RMA Daytona Campus.

X. ADJOURNMENT

Mr. Smith adjourned the meeting at 4:00 PM.


Mr. Sam Smith, President of the Board

10-6-2020
Date