

MINUTES

RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

1031 Mason Ave. Daytona Beach, FL 32117

3:00 PM, Tuesday, February 4, 2020

Board Members Present

Mr. Edson Graham, Chairman

Mr. Sam Smith

Ms. Cathy Egley

Ms. Nichol Ward

Board Members Absent

Ms. Ashley Kelly

I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.

B. Approval of December 3, 2019 RMA HS Board Meeting Minutes.

C. The motion was made to approve the Out of Field Letters/ESOL for Daytona and Deltona for Survey 3.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

VI. REPORTS TO THE BOARD

A. Principal Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deland report and gave an update on student performance that will occur during the first semester of the school year.

- B. Facility updates – There were no major RMA issues or repairs at either campus. RMA East Daytona will be possibly moving for the start of next school year to another location in Daytona Beach. Several board members made recommendations on available locations.
- C. Financial Reports – Art Sands reviewed the following financial information and documents with the Board.
 - 1. November 2019 and December 2019 RMA HS Financials
- D. Student Recruitment Update – FTE – Survey 3 - January 24, 2020 through February 7, 2020.
 - 1. Mr. Sands and Mr. Smith will continue recruiting throughout the school year by visiting schools, meeting with high school counselors and principals, passing out brochures and business cards.

VII. BOARD ACTION ITEMS

VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

IX. ANNOUNCEMENTS/ NEXT MEETING

Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, April 7, 2020 at the RMA Daytona Campus.

X. ADJOURNMENT

Mr. Graham adjourned the meeting at 4:00 PM.



Mr. Sam Smith, President of the Board

4-7-20
Date