

## MINUTES

### RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

1031 Mason Ave. Daytona Beach, FL 32117

3:00 PM, Tuesday, August 6, 2019

#### Board Members Present

Mr. Sam Smith  
Ms. Ashley Kelly  
Ms. Cathy Egley  
Ms. Nichol Ward

#### Board Members Absent

Mr. Edson Graham, Chairman

#### I. CALL TO ORDER

Mr. Sam Smith called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Smith asked that the record show all current board members present except for Mr. Edson Graham.

#### II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

#### III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

#### IV. APPROVAL OF CONSENT AGENDA ITEMS

- A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.
- B. Approval of June 4, 2019 RMA HS Board Meeting Minutes.

#### V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

#### VI. REPORTS TO THE BOARD

- A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deltona report and gave an update on student performance that will occur during the first semester of the school year.

This school year will continue to implement homecoming/spirit week to help recruitment and continue building school spirit & pride.

- B. Facility updates – There were no major RMA issues or repairs at either campus.
- C. Financial Reports – Mr. Smith reviewed the following financial information and documents with the Board.
  - 1. May, June and July 2019 RMA HS Financials
  - 2. RMA HS Budget 2019
- D. Student Recruitment Update – Mr. Smith and Mr. Sands
  - 1. Mr. Sands and Mr. Smith will continue recruiting throughout the school year by visiting schools, meeting with high school counselors and principals, passing out brochures and business cards.

VII. BOARD ACTION ITEMS

- A. The Board moved, seconded, and unanimously approved the 2019/2020 RMA Safety and Security Manual
- B. The Board moved, seconded, and unanimously approved the 2019/2020 Salary Schedules
- C. The Board moved, seconded, and unanimously approved the 2019/2020 Educator Misconduct
- D. The Board moved, seconded, and unanimously approved the Contracts and Agreements for 2019/2020 SY which included:
  - City of Daytona Beach – Police Security at Daytona Beach Campus
  - Edgenuity – Learning Software at Daytona Beach and Deltona Campuses
  - Study.com – Learning Software at Daytona Beach and Deltona Campuses
  - Coverall of NE FL – Cleaning Services at Daytona Beach Campus
  - Easter Seals of Volusia and Flagler Counties – Speech Services for Daytona Beach and Deltona Students
  - Volusia County Schools – Transportation for Daytona Beach and Deltona Campuses
  - Rhonda Schwab – Consultant Agreement for Daytona and Deltona Campuses
  - Johnson Controls Security Solutions – Fire Alarm System for Deltona Campus
  - DNS Filter – Education Software for Daytona and Deltona Campuses
  - Quick Zolutions, Ltc – Cleaning Services at Deltona Campus
  - Massy Preventech Commercial Services – Pest Control for Daytona and Deltona Campuses
  - Sunshine State Security – Security Alarm for Daytona Campus
  - ADT – Fire Alarm for Daytona Campus
  - Marianne Vanarsdall – Schedule Input, Master Schedule, FTE for Daytona and Deltona Campuses

- Volusia County Schools – School Way Café for Daytona Beach and Deltona Campus
- All Pro Carpet Cleaners – Deltona Carpet Cleaning
- J&B Quality Construction, LLC – Painting Daytona and Deltona Campuses inside
- Read 180 Universal/Houghton Mifflin Harcourt – Learning Software at Daytona Beach and Deltona Campuses
- Rugina Castillo – Professional Development

- E. The Board moved, seconded, and unanimously approved the RMA HS FY 2019/2020 Budget
- F. The Board moved, seconded, and unanimously approved the RMA of FL Governing Board 2019/2020 Meeting Schedule
- G. The Board moved, seconded, and unanimously approved the RMA General Liability, Property, Automobile, Worker’s Compensation policy
- H. The Board moved, seconded, and unanimously approved the RMA HS 2019/2020 SY Capital Outlay Plan

VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

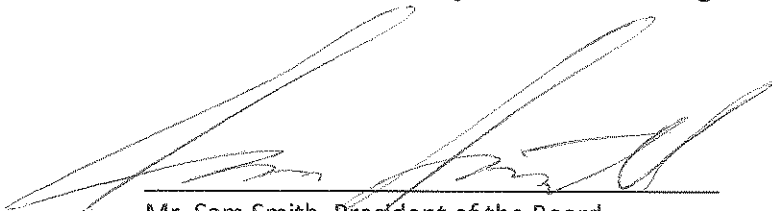
Ms. Egley asked about transparency in reference to termination of financial services contract agreement. Mr. Smith responded by stating we would take that into future consideration.

IX. ANNOUNCEMENTS/ NEXT MEETING

Mr. Smith announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, October 15, 2019 at the RMA Daytona Campus.

X. ADJOURNMENT

Mr. Smith adjourned the meeting at 4:00 PM.



Mr. Sam Smith, President of the Board

10-15-19  
Date