

OFFICIAL MINUTES  
**RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING**  
913 E New York Ave. Deland, FL 32724  
3:00 PM, Tuesday, October 10, 2017

Board Members Present

Mr. Edson Graham, Chairman  
Mr. Sam Smith  
Ms. Cathy Egley  
Ms. Ashley Kelly

Board Members Absent

I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

- A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.
- B. Approval of August 8, 2017 RMA HS Board Meeting Minutes.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

- A. Volusia County Schools – Transportation for Daytona Beach and Deland Campuses

VI. REPORTS TO THE BOARD

- A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deland report and gave an update on student performance that will occur during the first semester of the school year.
- B. Facility updates – There were no major RMA issues or repairs at either campus.

- C. Financial Reports – Loretta Bobb reviewed the following financial information and documents with the Board.
  - 1. August and September RMA HS Financials
  - 2. RMA HS Budget 2018 Budget Overview
- D. Student Recruitment Update – Mr. Smith and Mr. Sands
  - 1. Mr. Sands and Mr. Smith will continue recruiting throughout the school year by visiting schools, meeting with high school counselors and principals, passing out brochures and business cards.

VII. BOARD ACTION ITEMS

- A. The Board moved, seconded, and unanimously approved the Out of Field teachers for Daytona and Deland for 2017/2018 SY
- B. The Board moved, seconded, and unanimously approved the School Way Café contract for 2017/2018 SY

VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

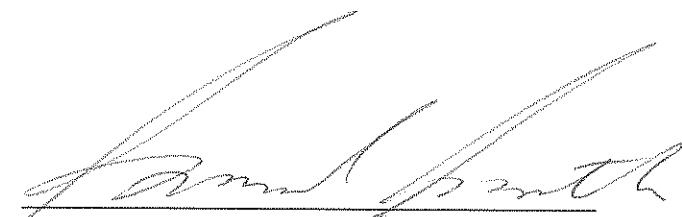
- 1. Mr. Smith suggested that we continue to cut administrative costs for this years' budget.

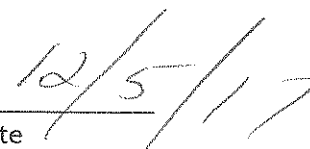
IX. ANNOUNCEMENTS/ NEXT MEETING

Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, December 5, 2017 at the RMA Daytona Beach Campus.

X. ADJOURNMENT

Mr. Graham adjourned the meeting at 4:00 PM.

  
Mr. Sam Smith, Chairman of the Board

  
Date