

Richard Milburn Academy of Florida, Inc.

OFFICIAL MINUTES

RICHARD MILBURN ACADEMY OF FL, INC. BOARD OF DIRECTORS MEETING

1031 Mason Ave. Daytona Beach, FL 32117

3:00 PM, Tuesday, August 8, 2017

Board Members Present

Mr. Edson Graham, Chairman

Mr. Sam Smith

Ms. Cathy Egley

Board Members Absent

Ms. Ashley Kelly

I. CALL TO ORDER

Mr. Edson Graham called the meeting of the Richard Milburn Academy High School to order at 3:00 PM.

Board Members Roll Call – Mr. Graham asked that the record show all current board members present.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

The motion was made to approve the Meeting Agenda and Consent Agenda as shown. The motion was seconded and unanimously approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none.

IV. APPROVAL OF CONSENT AGENDA ITEMS

- A. The motion was made to approve the Consent Agenda Items. The motion was seconded and the following items were unanimously approved by the Board.
- B. Approval of June 6, 2017 RMA HS Board Meeting Minutes.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

VI. REPORTS TO THE BOARD

- A. Campus Reports - Mr. Art Sands, Principal, reported to the Board regarding current student enrollment, demographics, staffing, professional development, student performance, instructional program plans, student activities, and facility upkeep at both campuses. Mr. Sands presented the Daytona and the Deland report and gave an update on student performance that will occur during the first semester of the school year.

FTE will begin September 29, 2017 and will continue through October 13, 2017.

This school year will continue to implement homecoming/spirit week to help recruitment and continue building school spirit & pride.

- B. Facility updates – There were no major RMA issues or repairs at either campus.
- C. Financial Reports – Loretta Bobb reviewed the following financial information and documents with the Board.
 - 1. May, June and July RMA HS Financials
 - 2. RMA HS Budget 2017
 - 3. RMA HS Budget 2018 Budget Overview
 - 4. FY 2017 HS Audit Update
- D. Student Recruitment Update – Mr. Smith and Mr. Sands
 - 1. Mr. Sands and Mr. Smith will continue recruiting throughout the school year by visiting schools, meeting with high school counselors and principals, passing out brochures and business cards.

VII. BOARD ACTION ITEMS

- A. The Board moved, seconded, and unanimously approved the RMA Safety and Security Manual
- B. The Board moved, seconded, and unanimously approved the Contracts and Agreements for 2017/2018 SY
- C. The Board moved, seconded, and unanimously approved the RMA HS FY 2018 Budget
- D. The Board moved, seconded, and unanimously approved the 2017/2018 SY Board Meetings
- E. The Board moved, seconded, and unanimously approved the RMA of FL Governing Board 2017/2018 Meeting Schedule.
- F. The Board moved, seconded, and unanimously approved Art Sands as the Principal of RMA HS Charters at Daytona Beach and Deland campuses in Volusia County for 2017/2018 SY
- G. The Board moved, seconded, and unanimously approved Art Sands as Community Liaison for RMA HS for the 2017/2018 SY
- H. The Board moved, seconded, and unanimously approved the RMA General Liability, Property, Automobile, Worker’s Compensation policy
- I. The Board moved, seconded, and unanimously approved the RMA HS 2017/2018 SY Capital Outlay Plan

VIII. ITEMS FROM THE BOARD, PRESIDENT, OR OTHER RMA OFFICERS FOR DISSUCSSION OR ANNOUNCEMENT

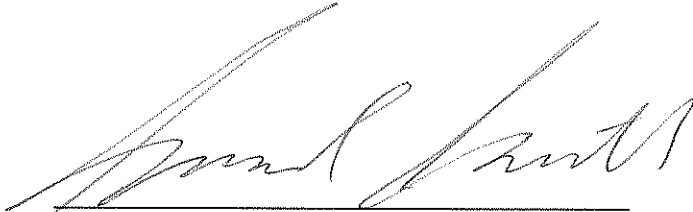
- 1. Mr. Smith suggested that we continue to cut administrative costs for this years’ budget.

IX. ANNOUNCEMENTS/ NEXT MEETING

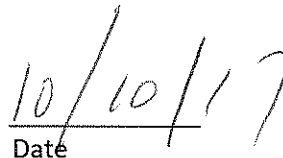
Mr. Graham announced that the next Board meeting is scheduled for 3:00 PM, Tuesday, October 10, 2017 at the RMA Deland Campus.

X. ADJOURNMENT

Mr. Graham adjourned the meeting at 4:00 PM.



Mr. Sam Smith, Chairman of the Board



Date