

Richard Milburn Academy of Florida, Inc.

OFFICIAL MINUTES

Governing Board of Directors Meeting Richard Milburn Academy, Volusia County High School

Meeting Location: 1031 Mason Avenue, Daytona Beach, FL 32117 3:00 P.M., Tuesday, May 19, 2015

Board Members Present

Absent

Mr. Sam Smith, Chairman

Mr. Robert Crosby

Dr. Houston Conley

Mr. Edson Graham

I. CALL TO ORDER

Mr. Sam Smith called the meeting of the Governing Board of Directors of Richard Milburn Academy Volusia Co. High School to order at 3:00 PM.

Board Member Roll Call – Mr. Smith asked that the record show all current board members present except Mr. Crosby.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

Dr. Houston Conley made the motion to approve the Consent Agenda as shown. The motion was seconded by Mr. Edson Graham and the Meeting Agenda was approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none

IV. APPROVAL OF AGENDA AND CONSENT

- A. Approval Minutes of March 17, 2014 RMA HS Board Meeting (ATTACHMENT 1)
- B. Approval of the RMA 2015/2016 School Year Calendars (ATTACHMENT 2)
- C. Approval of the RMA 2015/2016 Board Meeting Schedule (ATTACHMENT 3)
- D. Approval of the 8th Amendment to the RMA Deland lease (ATTACHMENT 4)
- E. Approval of Pending 2nd Addendum of the RMA Daytona lease (ATTACHMENT 5)
- F. Authorization for Art Sands to serve as the Deland RMA HS School Director for the remainder of the 2014/2015 School Year
- G. Approval of Art Sands as Community Liaison for RMA HS

Dr. Conley moved to approve the Consent Agenda. Mr. Graham seconded the motion and the Board unanimously approved the Consent Agenda.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

A. REPORTS TO THE BOARD

- B. Mr. Art Sands, School Director, RMA Daytona Beach and Deland campuses, presented reports to the Board regarding student enrollment and demographics, staffing, professional development, instructional program plans, and facility upkeep at both campuses.
- C. RMA HS Accreditation Mr. Sands reported that the HS was preparing for the five year accreditation reporting and visit during November/December 2015.
- D. Facility Updates Mr. Sands reported that the work to redo the roof at the Daytona Beach campus has been completed, but at times of heavy rain, it still leaks. The owner is working to correct this.
- E. April 2015 Financials A review was provided by Mr. Charles Graham, Regional Director, BoostEd, a division of Victory Education Partners.
- F. RMA HS Budget Update Mr. Paul Augello, President & Co-Founder, BoostEd Finances, presented FY16 budgets developed by the Budget Committee for Board consideration. The Board resolved to add an action item to approve the RMA HS Budget based on continuing the current HS programs for FY16.
- G. Board Member Training & Background Checks Ms. Donna Eldridge, VP, reported that current Board Members are up to date on Board Training, and RMA is waiting on Background Check confirmation of one Board Member.

VI. BOARD ACTION ITEMS

- A. Dr. Conley made the motion to approve the RMA HS FY16 Budget with no program changes. Mr. Graham seconded the motion and the Board unanimously approved the motion.
- B. Mr. Graham made the motion to confirm the RMA, Compliance Director will be responsible for all RMA grants. Dr. Conley seconded the motion and the Board unanimously approved the motion.
- C. Dr. Conley made the motion to approve the RMA Policies and Procedures. Mr. Graham seconded the motion and the Board unanimously approved the motion.
- D. Dr. Conley made the motion to approve Updated RMA Finance Manual. Mr. Graham seconded the motion and the Board unanimously approved the motion.

VII. PUBLIC COMMENT ON NON-AGENDA ITEMS

There were none.

VIII. ANNOUNCEMENTS / NEXT MEETING

Dr. Conley announced that the next Board meeting is scheduled for 3:00 PM Tuesday, August 18, 2015 at the RMA Daytona Beach Campus.

IX. ADJOURNMENT

Mr. Smith accepted a motion from Mr. Graham and seconded by Dr. Conley to adjourn the meeting at 3:55 PM.

Mr. Sam Smith, Chairman of the Board

Date