

***OFFICIAL MINUTES***  
**Governing Board of Directors Meeting**  
**Richard Milburn Academy, Volusia County**  
**High School**

Meeting Location: 1031 Mason Avenue, Daytona Beach, FL 32117  
3:00 P.M., Tuesday, March 17, 2015

Board Members Present

Dr. Houston Conley, Chairman  
Mr. Sam Smith  
Mr. Edson Graham

Absent

Mr. Robert Crosby

I. CALL TO ORDER

Dr. Houston Conley called the meeting of the Governing Board of Directors of Richard Milburn Academy Volusia Co. High School to order at 3:00 PM.

Board Member Roll Call – Dr. Conley asked that the record show all current board members present except Mr. Crosby.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

Mr. Edson Graham made the motion to approve the Consent Agenda as shown. The motion was seconded by Mr. Sam Smith and the Meeting Agenda was approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none

IV. APPROVAL OF AGENDA AND CONSENT

A. Approval Minutes of January 20, 2015 RMA HS Board Meeting (ATTACHMENT 1)  
Mr. Graham moved to approve the Consent Agenda. Mr. Smith seconded the motion and the Board unanimously approved the Consent Agenda.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

VI. REPORTS TO THE BOARD

A. Mr. Art Sands, RMA Daytona Beach School Director and Mr. Earl Barnett, RMA Deland School Director, presented reports to the Board regarding student and enrollment and demographics, staffing, professional development, program plans, and facility upkeep at the Daytona Beach and Deland campuses.

- B. January and February 2015 Financials – A review was provided by Charles Graham, Regional Director, BoostEd, a division of Victory Education Partners.
- C. Accounting Update - RMA HS Profit & Loss Variance Analysis versus Budget for the 8 Month Period Ending February 29, 2015 – Mr. Graham reported that Revenue from FEFP & Capital Outlay are on pace with what was budgeted. Employee salaries and Facilities expenses are running on par with what was budgeted. Fiscal Services and Operation of Plant are running slightly ahead of what was budgeted.

The budgeting process is well underway and the goal of accounting is to present the 15/16 Budget to the Board at the May meeting.

- D. Facility Updates – Provided in SD reports.

VII. BOARD ACTION ITEMS

- A. Mr. Graham made the motion to approve the appointment of the independent audit firm, McCrady Hess, for the FY 2015 RMA of FL, Inc. Charter School Audits. Mr. Smith seconded the motion and the Board unanimously approved the motion.
- B. Mr Graham made the motion to approve Dr. Conley proceeding with the process of renewal of RMA’s lease with The Church of the Nazarene for one year (July 1, 2015 – June 30, 2016). Mr. Smith seconded the motion and the Board unanimously approved the motion.
- C. Mr. Graham made the motion to approve Dr. Conley proceeding with negotiations on the Option to Extend the Daytona Beach lease for five years (July 1, 2015 – June 30, 2020). Mr. Smith seconded the motion and the Board unanimously approved the motion.

VIII. PUBLIC COMMENT ON NON-AGENDA ITEMS


There were none.

IX. ANNOUNCEMENTS / NEXT MEETING

Dr. Conley announced that the next Board meeting is scheduled for 3:00 PM Tuesday, May 19, 2015 at the RMA Daytona Beach Campus.

X. ADJOURNMENT

Dr. Conley accepted a motion from Mr. Graham and seconded by Mr. Smith to adjourn the meeting at 3:35 PM.

  
Mr. Sam Smith, Chairman of the Board

5/19/2015  
Date