

OFFICIAL MINUTES
Governing Board of Directors Meeting
Richard Milburn Academy, Volusia County
High School

Meeting Location: 1031 Mason Avenue, Daytona Beach, FL 32117
3:00 P.M., Tuesday, January 20, 2015

Board Members Present

Dr. Houston Conley, Chairman
Mr. Sam Smith
Mr. Edson Graham

Absent

Mr. Robert Crosby

I. CALL TO ORDER

Dr. Houston Conley called the meeting of the Governing Board of Directors of Richard Milburn Academy Volusia Co. High School to order at 3:00 PM.

Board Member Roll Call – Dr. Conley asked that the record show all current board members present except Mr. Crosby.

II. ACCEPTANCE OF THE AGENDA AND CONSENT

Mr. Edson Graham made the motion to add item B. Authorization for RMA HS to give written notice to the RMA Daytona Beach Campus landlord exercising the Option to Renew the lease for an additional five years to item VII BOARD ACTION ITEMS, and to approve the Consent Agenda as shown. The motion was seconded by Mr. Sam Smith and the Meeting Agenda was approved by the Board.

III. PUBLIC COMMENTS / CITIZENS INPUT

There were none

IV. APPROVAL OF AGENDA AND CONSENT

- A. Approval Minutes of November 4, 2014 RMA HS Board Meeting (ATTACHMENT 1)
- B. Authorization for the RMA HS Board Members to interview, evaluate and select an audit firm for the FY 2015 RMA HS audit.

Mr. Graham moved to approve the Consent Agenda. Mr. Smith seconded the motion and the Board unanimously approved the Consent Agenda.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

VI. REPORTS TO THE BOARD

- A. Mr. Art Sands, RMA Daytona Beach School Director and Mr. Earl Barnett, RMA Deland School Director, presented reports to the Board regarding student and enrollment and demographics, staffing, professional development, program plans, and facility upkeep at the Daytona Beach and Deland campuses.
- B. October 2014 and November 2014 Financials – A review was provided by Charles Graham, Regional Director, BoostEd, a division of Victory Education Partners.
- C. December 2014 Financials – Mr. Graham reported that December Financials reflected a change from a decreasing deficit position to a slight surplus position.
- D. Accounting Update – The plan is to complete transition from Peachtree Accounting Software to Quick Books Online by the end of January.
- E. Facility Updates – The landlord is replacing the entire roof on the building where RMA Daytona leases space.

VII. BOARD ACTION ITEMS

- A. Approval of Out of Field and ESOL Staffing – Mr. Sands and Mr. Barnett presented notices to parents for Board Approval. Mr. Graham made the motion to approve the notices on Out of Field and ESOL Staffing. Mr. Smith seconded the motion and the Board unanimously approved the motion.
- B. Mr. Graham made the motion to authorize RMA HS to give written notice to the RMA Daytona Beach Campus landlord exercising the Option to Renew the lease for an additional five years. The motion was seconded by Mr. Sam Smith and the motion was unanimously approved by the Board.

VIII. PUBLIC COMMENT ON NON-AGENDA ITEMS

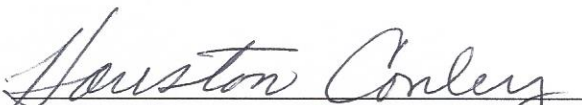
There were none.

IX. ANNOUNCEMENTS / NEXT MEETING

Dr. Conley announced that the next Board meeting is scheduled for 3:00 PM Tuesday, March 17, 2015 at the RMA Deland Campus.

X. ADJOURNMENT

Dr. Conley accepted a motion from Mr. Graham and seconded by Mr. Smith to adjourn the meeting at 3:40 PM.


Dr. Houston Conley, President/Chairman

3/17/15
Date