

Richard Milburn Academy of Florida, Inc.

**OFFICIAL MINUTES**  
**Governing Board of Directors Meeting**  
**Richard Milburn Academy, Volusia County**  
**High School**

1031 Mason Avenue, Daytona Beach, FL 32117  
3:00 P.M., Tuesday, May 13, 2014

Board Members Present

Dr. Houston Conley, Chairman  
Mr. Edson Graham  
Mr. Robert Crosby

Absent

Mr. Sam Smith

I. CALL TO ORDER

- A. Dr. Houston Conley called the meeting of the Governing Board of Directors of Richard Milburn Academy Volusia Co. High School to order at 3:00 PM.
- B. Board Member Roll Call – Dr. Conley asked that the record show all current board members present except Mr. Sam Smith.

II. REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND APPROVAL OF THE AGENDA

Mr. Edson Graham made the motion to approve the Consent Agenda. The motion was seconded by Mr. Robert Crosby and the Meeting Agenda was approved by the Board.

III. PUBLIC COMMENTS ON AGENDA ITEMS

There were none

IV. APPROVAL OF CONSENT AGENDA

- A. Approval Minutes of March 18, 2014 RMA HS Board Meeting
- B. Approval Second Amendment to Lease Agreement Between Masonova, LLC and Richard Milburn Academy Dated April 1, 2010
- C. Approval Sixth Amendment to Lease to Commercial Lease Between Deland Church of the Nazarene and Richard Milburn Academy Dated March 27, 2009
- D. Approval Revised Fixed Assets Accounting Policy
- E. Approval Revised RMA Purchasing Policy
- F. Approval Segregation of Duties in Significant Accounting Applications 2013/14 SY
- G. Approval District Agreements for 2014/15 School Year
- H. Approval 2014/15 RMA HS Instructional & Personnel Calendars
- I. Approval 2014/15 RMA Board Meeting Schedule
- J. Approval of VICTORY EDUCATION PARTNERS as administrative charter services provider contingent upon Volusia School Board Action

Mr. Graham moved to approve the Consent Agenda. Mr. Crosby seconded the motion and the Board unanimously approved the Consent Agenda.

V. ITEMS REMOVED FROM THE CONSENT AGENDA

No Action was required.

VI. REPORTS TO THE BOARD

The Board was provided information and updates on the following items.

- A. School Directors Reports
- B. Committee Reports
- C. March 2014 and April 2014 Financials
- D. Update on Volusia County Review of RMA HS's Financial Condition
- E. Volusia County Annual Charter Review of RMA HS
- F. Facility Updates

VII. ANNOUNCEMENTS/ NEXT MEETING SCHEDULE

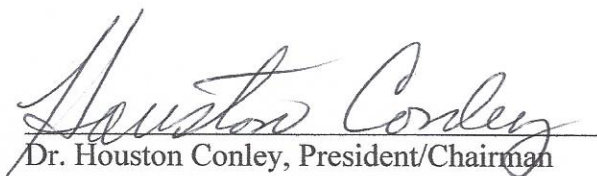
Dr. Conley announced that the next Board meeting is scheduled for 3:00 PM Tuesday, July 29, 2014 at the RMA Deland Campus.

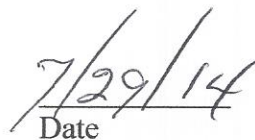
VIII. CLOSING REMARKS

There were none.

IX. ADJOURNMENT OF MEETING

Dr. Conley accepted a motion from Mr. Graham and seconded by Mr. Crosby to adjourn the meeting at 3:30 PM.

  
Dr. Houston Conley, President/Chairman

  
Date