

OFFICIAL MINUTES
Governing Board of Directors Meeting
Richard Milburn Academy, Volusia County High School

Meeting Location: 913 New York Ave. E., Deland, FL 32724
1:00 PM, Tuesday, July 30, 2013

Board Members Present

Dr. Houston Conley, Chairman
Mr. Edson Graham
Mr. George Whitehead
Ms. Sandra Canessa
Mr. Sam Smith

Absent

None

I. CALL TO ORDER

- A. Dr. Houston Conley called the meeting of the Governing Board of Directors of Richard Milburn Academy Volusia Co. High School to order at 1:00 PM.
- B. Board Member Roll Call – Dr. Conley asked that the record show all board members present.
- C. Approval of Board Membership Changes - Mr. Edson Graham made the motion to accept the resignations of Sandra Canessa and George Whitehead, effective July 31, 2013, and approve the appointment of Sam Smith effective immediately. The motion was seconded by Dr. Conley and approved by the Board.

II. REMOVAL OF ITEMS FROM THE CONSENT AGENDA AND APPROVAL OF THE AGENDA

It was noted that Item G on the Consent Agenda was contained in Item I. Mr. Graham made the motion to remove Item G from the Agenda. The motion was seconded by Ms. Canessa and the Meeting Agenda with this change to the Agenda was approved by the Board.

III. REPORTS TO THE BOARD

- A. Mr. Art Sands, RMA Daytona Beach School Director and Mr. Earl Barnett, RMA Deland School Director, presented reports to the Board regarding student recruitment and enrollment, staffing, program plans, and facility at the Daytona Beach and Deland campuses.
- B. Compliance Committee – Plans are in place to finalize strategies and timelines for recommended implementation and reporting to the Board.

IV. PUBLIC COMMENTS/CITIZENS INPUT

There were none.

V. CONSENT AGENDA

- A. Approval of the Minutes of May 14, 2013 RMA HS Board Meeting

(Attachment 1)

- B. Approval of Earl Barnett as Community Liaison for RMA HS
- C. Approval of Vendor and /or District Agreements
 - 1. ACHIEVE 3000
 - 2. CITY of DAYTONA BEACH
 - 3. COMPASS/ODYSSEY
 - 4. COVERALL
 - 5. EASTER SEALS
 - 6. OPEN DNS
 - 7. PROMETHEAN
 - 8. SCHOOL WAY CAFÉ
 - 9. SNACK TIME VENDING
 - 10. VOLUSIA COUNTY TRANSPORTATION
- D. Approval of Preliminary RMA HS Budget FY 2014 (Attachment 2)
- E. Approval of RMA HS Teacher Salary Allocation Distribution Plan
- F. Approval of Capital Outlay Plan (Attachment 3)
- ~~G. Approval of Revised Lottery Process (Attachment 4)~~
- H. Approval of the RMA Board Member Conflict of Interest Policy (Attachment 5)
- I. Approval of RMA Policies and Procedures
- J. Approval of Revised RMA HS Board Meeting Schedule (Attachment 6)
- K. Approval of the RMA HS Safety & Security Manual

Mr. Edson Graham moved to approve the Consent Agenda with the exception of Item G, which was contained in Item I. Ms. Canessa seconded the motion and the Board unanimously approved the Consent Agenda as presented.


VI. ITEMS REMOVED FROM THE CONSENT AGENDA
No Action was required.

VII. INFORMATION ITEMS
A. The Board was provided a review of the May 2013 and June 2013 Financials.
B. Facility updates were provided by the School Directors in their reports to the Board.

VIII. ANNOUNCEMENTS/ NEXT MEETING SCHEDULE
Dr. Conley announced that the next Board meeting is scheduled for 1:00 PM Tuesday, September 10, 2013 at the RMA Daytona Beach Campus.

IX. CLOSING REMARKS
There were none.

X. ADJOURNMENT OF MEETING
Dr. Conley accepted a motion from Mr. Graham and seconded by Mr. Whitehead to adjourn the meeting at 1:30 PM.


Dr. Houston Conley, President/Chairman

9/9/13
Date